**Meeting Minutes  
Date:** 09/10/2024 **Meeting Started:** 11:00 am

**Present:** Camilo, Josh, Samuel, Sibi, Mark **Apologies/Absent:** None

**Topics for Discussion:**

* Hosting of the website: internal vs. external management by Mark
* Project timeline and key milestones
* Certificates of Compliance (COCs) and AI-driven backend development
* Potential use of libraries like Scikit-learn (SK Learn) for backend development

**Resolutions:**

* Mark shared insights from his educational background that could be relevant to the project.
* Camilo provided a clear project timeline, specifying milestones.
* The team agreed to focus on AI-driven backend solutions to enhance flexibility.
* Scikit-learn was acknowledged as a feasible choice for backend development, with Mark’s familiarity with the library being an advantage.

**Actions:**

* Josh to continue discussing website hosting options with Mark.
* Camilo to manage project timeline and ensure milestones are clearly communicated.
* Sibi to explore the use of Scikit-learn for backend development, with further input from Mark.

**AOB (Any Other Business):**

* No additional business was raised

**Date of Next Meeting:**Monday at 5pm with Yanchen

**Meeting Closed:** 11:30 am